

# Town & Country Players

P.O. Box 323, Doylestown, PA 18901

## 2017 Show Expense Voucher

(Please Print Clearly or Type)

Date: \_\_\_\_\_

Description of Expenditure: (Briefly describe what money was spent for)

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Total Expenditure: \$ \_\_\_\_\_

Amount of Advance: \$ \_\_\_\_\_

Enter amount next to each account to be billed:

Requesting Advance

	<b>310</b>	<b>Rumors</b>		<b>360</b>	<b>Putnam County Spelling Bee</b>
	<b>320</b>	<b>One Acts 2017</b>		<b>370</b>	<b>The Laramie Project</b>
	<b>330</b>	<b>A Few Good Men</b>		<b>380</b>	<b>The Lion, Witch, &amp; Wardrobe</b>
	<b>340</b>	<b>Willy Wonka</b>		<b>390</b>	<b>T&amp;C Holiday Show</b>
	<b>350</b>	<b>Twice Upon A Time</b>			

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

- All requests for reimbursement must be submitted with a voucher.
- All vouchers and receipts must be submitted to the Treasurer within 2 weeks of the show closing.
- For fastest reimbursement, submit a digital copy of the voucher and the receipts to [tandctreasurer@gmail.com](mailto:tandctreasurer@gmail.com)
- Vouchers and receipts may also be mailed to the address above or placed in the T&C safe (if placed in the safe, please notify the Treasurer).

Check #	
Dated	
Account #	